

## **Editorial Guidelines**

Thank you for considering submitting an article for publication in *SIA Technology Insights*. The editorial guidelines below are intended to ensure that the publication builds and maintains a reputation as a vital source of reliable, noncommercial information about electronic security technologies. *SIA Technology Insights* is distributed in both hard-copy and electronic format to SIA members, end users and others.

- 1. Articles must be vendor-neutral and product-neutral. As a rule, no references to security companies or security product brands or models will be allowed within an article. Each article byline will credit the author and the author's company, and each post-article tagline will provide the author's email address and the company's website address.
- 2. Content must be original. Previously published articles, whitepapers, etc., will not be accepted.
- 3. Each article topic should be cleared with the publication's editor before writing, in order to ensure that the subject is appropriate and will not duplicate other submissions.
- 4. An author must be affiliated with a company or organization that is a member of SIA. Exceptions may be made for individuals who are outside of the security industry, such as the staff of research or academic institutions.
- 5. All articles will be edited for grammar, spelling, punctuation, style, readability and conformance with editorial guidelines.
- 6. Articles should be 2,000-3,000 words long.
- 7. Articles should be submitted as Microsoft Word documents.
- 8. Articles should be submitted with:
  - a suggested headline and sub-headline
  - the author's name, title and email address
  - the company's name and website address
  - a high-resolution headshot of the author
- 9. Submission of high-resolution pictures, graphics and other images that are relevant to the article is strongly encouraged. Captions should be included where appropriate.
- **10.** We request that articles included in *SIA Technology Insights* not be published elsewhere for at least 180 days after publication.

If you have any questions, please contact Geoff Kohl, interim editor of *SIA Technology Insights*, at 301-804-4702 or gkohl@securityindustry.org.

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